



A starter template for procurement teams scoping a mobile crushing or screening engagement. Replace bracketed sections with your project details, then send to hello@rostrevorgroup.com.au or paste into the quote tool at rostrevorgroup.com.au/contact/quote.

/ 01 Project overview

Project name	[your project name / internal reference]
Client / operator	[your company]
Project location	[state, region, nearest town, site name]
Tender reference / RFQ number	[if applicable]
Decision date	[target award date]
Programme start	[target month/year]

/ 02 Scope

Service required	[contract crushing / mobile crushing / screening / combined]
Material	[DSO iron ore / limestone / basalt / concrete / road base / recycled / other]
Total tonnage	[t total over programme]
Monthly tonnage	[t per month sustained]
Programme shape	[one-off campaign / multi-month / 12-month+ continuous]
Programme duration	[weeks / months / years]

/ 03 Output specification

Product specification	[client spec sheet attached / standard aggregate sizing / TBC at scoping]
Required fractions	[e.g. 0-7mm, 7-14mm, 14-20mm, 20-40mm, oversize]
QA reporting requirements	[daily / weekly / per stockpile]
Output destination	[stockpile / direct load / downstream process]

/ 04 Site conditions

Access	[sealed road / unsealed / remote / FIFO]
Power	[grid / generator / TBC]
Water	[available / not available / restrictions]
Stockpile capacity	[m ³ / t available]

Working hours	[hours allowed / shutdown windows]
Existing plant on site	[primary / secondary / screening / none]
Other constraints	[dust, noise, environmental restrictions]

/ 05 Safety and compliance

Required accreditations	[Avetta / CM3 / ISO 45001 / client-specific]
Site induction requirements	[required prior to mobilisation / on-site / online]
WHS plan submission deadline	[date prior to mobilisation]
Environmental management plan	[yes / no / per spec]

/ 06 Commercial

Pricing model preference	[per tonne / per hour / fixed price / cost plus]
Payment terms	[Net 30 / Net 45 / other]
Mobilisation cost handling	[included / separate / shared]
Demobilisation cost handling	[included / separate / shared]
Performance bond required	[yes / no / value]

/ 07 References / past performance

We'd like to see evidence of:

- [Multi-year continuous programmes]
- [DSO iron ore / specific material experience]
- [Similar tonnage / similar scope]
- [Safety performance, LTI history]

/ 08 Submission

Format required	[PDF / Word / portal upload]
Response deadline	[date and time, with timezone]
Submit to	[contact name, email, role]
Questions deadline	[date for clarification questions]

/ + Notes for Rostrevor

[Site photos, drawings, geological report, anything that helps us scope accurately]